

The information requested in this form is necessary to process your application. The communication of this information is governed by the provisions of the *Act respecting Access to documents held by public bodies and the Protection of personal information*.

IMPORTANT

- Only legal persons not established or not carrying on a business in Québec and natural persons may use the English version of the form.
- The “[Required documents](#)” section indicates which documents you must attach to your application

CTQ use only

Numéro de demande :

Numéro de revenu :

1 – Identification

Business

Business name

Québec enterprise number (NEQ)

Other name under which you do business, if applicable

Individual

Male

Female

Last name

First name

Québec enterprise number (NEQ)

Other name under which you do business, if applicable

Business address* (If you do business from your home, your home address is your business address.)

Number

Street

Apartment

City, village or municipality

Province or state

Postal code

Area code Telephone

Extension

Area code Cellular

Area code Fax

E-mail

* The Commission favors e-mails to transmit correspondence. In the absence of an e-mail address, correspondence is sent by fax or by mail. You must advise the Commission of any changes to this information as soon as possible.

2 – Decisions modifying the safety rating

Decision number:

3 – Registration identification numbers to be reviewed

Registration identification number (RIN)

4 – Officers, partners or directors

>> Fill in this section if you are applying for a review of the rating of an officer, a partner or a director.

Name	Position
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

5 – Justification

Please provide an explanation justifying your application. You may also attach any relevant documents.

6 – Declaration and signature

I declare that the information given in this form is true and accurate.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Signature

Name (in block letters)

Year

Month Day

False declaration

Whoever makes a false declaration or provides false information is guilty of an offence and is subject to the penalties provided for under the Act and sanctions imposed by the Commission, in addition to costs.

Required documents

For each of the rights addressed in section 3 of this form (RIN), you must append the following document, issued by the Société de l'assurance automobile du Québec (www.saaq.gouv.qc.ca/en/reach-us). This document must have been issued within the last 29 days:

- ✓ Conduct Record (Owners and Operators of Heavy Vehicles file).

Fees

The cost of processing an application are **\$115 for each Registration identification number (RIN) indicated at section 3 and each Officer, partner or director indicated at section 4** of this form.

Submit your application

Send the signed form along with the payment and the required documents:

Online: **It's quick and easy and it allows you to pay in a secure manner:**

Go to www.ctq.gouv.qc.ca, choose "Services en ligne" (Online services, available in French only) and click on the tab for transmitting an application "[Transmission d'une demande](#)" (in French only).

By mail: Commission des transports du Québec
200, chemin Sainte-Foy, 7th floor
Québec (Québec) G1R 5V5

To reach us

Web site: www.ctq.gouv.qc.ca

Telephone: Montreal area : 514 873-6424
All other areas : 1 888 461-2433